



# Fact Sheet

## Project Manager



Creative &  
Technology  
Universitas

# Project Manager

## FACULTY OF HUMANITIES

### Occupational Studies: 2024 Fact Sheet

Programme Title	SAQA ID	Credits	NQF
Occupational Certificate: Project Manager	101869	240	5

## Programme description

Ready to take charge and make things happen? Our Project Manager qualification is your ticket to leading exciting projects in tech, marketing, and more. Gain top-notch skills to drive development projects forward and set the standard as a fully qualified Project Manager.

The qualification establishes a national standard for the training of fully qualified Project Managers and is closely aligned with international best practices.

## Syllabus

This qualification is made up of the following compulsory categories of modules: Knowledge, Practical Skills, and Work Experience.

Knowledge refers to theory as opposed to action. This draws on the information learners have obtained throughout their theoretical training. Knowledge questions may test understanding or require learners to explain aspects of the subject matter.

Practical Skills refer to practical tasks or assignments that are the act of engaging in an activity (i.e. action) for the purpose of improving or mastering it. Practical tasks may ask learners to perform, create or develop evidence.

Workplace experience refers to research conducted or action taken within the workplace. Workplace tasks aim to provide the learner with an opportunity and confidence to conduct project work under authentic working conditions under supervision.

## Programme outline

### Year 1 - Semester 1

- ▶ Introductory studies for Project Managers
- ▶ Project Integration Management
- ▶ Project scope management

### Year 1 - Semester 2

- ▶ Project Time Management
- ▶ Project Cost Management
- ▶ Project Quality Management

### Year 2 - Semester 1

- ▶ Project Human Resource Management
- ▶ Project Communications Management

### Year 2 - Semester 2

- ▶ Project Risk Management
- ▶ Project Procurement Management
- ▶ Project Stakeholder Management

## Admission requirements

**The minimum entry requirement for this qualification is:**

- ▶ Level 4 with Mathematical Literacy and Communication.

## Mode of Study | Duration

**Day Classes** (full time): **24 Months** (5 days/week)

**Evening Classes** (part time): **24 Months**, (2 x evening classes per week, 18:00 - 21:00, Mon & Wed or Tues & Thurs as well as 2 x Saturday classes per month)s

**Distance Learning** (self study): 24 Months

This is a self-study programme. However, students will be privileged to attend tutorial classes twice a month from 9 am – 4 pm (Optional).

## Teaching and Learning Methodology

A blended teaching and Learning methodology is followed. All theory classes will be conducted Virtually through Lecturer-led interactive teaching on a national basis. A flipped classroom approach will be followed in some sessions. This means that students are introduced to content at home and practice working through it during the applicable session, either the virtual theory sessions or the practical sessions.

All students will be allocated to lecturers that are not necessarily based at the campus of enrollment but who will always be subject matter experts. CTU implements a national academic standard and all lecturers have been appointed on the same criteria and use the same academic content in the teaching and learning process. The adherence to a national academic standard is monitored by the Academic Management team at the Head office. Therefore, all students will continue to receive the same quality of education.

Students will attend some practical, group, and research sessions on campus or virtually. The same work and time will be spent on both methods, face to face and VLIT, with students. Extra practical sessions can be booked at the campus with the Campus Operational Manager. Students will be expected to attend practical, group, and research classes on campus a minimum of two days a week, as per the campus schedule.

## Textbooks and e-guides

A list of prescribed textbooks will be provided in your e-guides. Students will receive an electronic version of the academic guides (e-guides) for this programme on the Teaching and Learning platform. Access is available to an electronic library of textbooks on O'Reilly, and it is included in the fees. Refer to the [Device Specifications and Stationery List](#) document for more information.

## Student Support

Student support sessions with the facilitator will also take place on a one-on-one basis either virtually or physically at the campus per appointment or per the academic schedule.

## Certification

On successful completion and verification by the Quality Assurance Partner of the programme, the student will receive a [SAQA ID 101868: OCCUPATIONAL CERTIFICATE-PROJECT MANAGER BY QCTO/SERVICE SETA). Note that the process of issuing a Certificate might take up to three years to be finalised.

## International certifications

- ▶ **Year 1:** Microsoft Excel
- ▶ **Year 2:** Comptia Project+

## Further studies

Students may pursue further studies at CTU by enrolling in the BBA: PROJECT MANAGEMENT

## Career fields

**Students can be employed in the following career fields:**

- ▶ Business Owner
- ▶ Project Manager
- ▶ Project Director
- ▶ Business Consultant
- ▶ Portfolio Manager
- ▶ Programme Manager
- ▶ Risk Manager

## What is EISA?

The External Integrated Summative Assessment (EISA) is an integral and critical component of the QCTO's quality

assurance system. It is a single national assessment leading to the awarding of an Occupational Certificate. EISA ensures that the assessment of occupational qualifications, part qualifications and trades is standardised, consistent and credible.

For learners to qualify for entry to EISA, they must provide proof of completion of all required knowledge, practical and work experience modules as stipulated in the qualification. The statement of results obtained from the Skills Development Provider serves as proof that the candidate has satisfied all the requirements to be admitted to sit for EISA.

## Pricing\*

Programme	Registration fees	Tuition fee
Year 1	R9 000	R55 000
Year 2	R9 000	R57 750

\* **Excludes external fees and identified textbooks if applicable.**

\* **Prices are subject to annual adjustments.**

## Payment

Visit our website to view the payment method. [Payment Methods.](#)

**[APPLY for Student Loan HERE!](#)**

## Additional costs

Students must make provision for additional items such as textbooks, stationery, supplementary examinations, research costs and printing, field trips etc.

## Disclaimer

The content of this fact sheet is subject to change without notification due to market trends in the industry, legislation and/or programme version updates. Refer to website for the latest version of the prospectus. Creative & Technology Universitas, a division of CTU Training Solutions (PTY) Ltd, reserves the right to change the programme content without prior notice. Additional international exams may be written but are not included in the programme fee. Minimum student (capacity) group sizes will fall into the Virtual Instructor-Led programme commencing in the months of February & July of each year.

I (Name of student):..... hereby acknowledge that I understand the information stated in this document and fully comprehend the specifics explained above pertaining to this qualification.

Student signature:.....

Signature of legal guardian:.....

Name of legal guardian:.....

Consultant signature:.....

Name of sales consultant:.....

Date:.....

\* **Please note the original signed copy should be kept on the student record file.**

## CONTACT US

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