

STUDENT ORIENTATION

Week Agenda

Day 1: 26 February

Morning Session:

Time: 9:00 - 12:00

1. Welcome
2. OHS
3. Parking
4. 24 Tips to Enjoy Student Life
5. Teaching and Learning helpline
6. Rules and Regulations
7. Code of Conduct
8. SRC/SSC/My CTU Friend
9. Device Specifications; Stationery & Booklists
10. Student Support Services
11. Resource Centre
12. Teaching and Learning Strategy 2024
13. DHET Registration Process - **NATED Only**
14. DHET Assessment (Formative and Summative) - **NATED Only**

Afternoon Session:

Time: 13:00 - 15:00

1. Typing Tutor Training

Day 2: 27 February

Morning Session:

Time: 9:00 - 12:00

1. Welcome
2. Attendance Register
3. Ice Breaker
4. 365-Account Setup
5. O'Reilly's Account Setup
6. CampusOnline setup
7. Timetables (Campus Online)
8. Student Calendar (Campus Online)
9. Uploading of Assessments
10. Deferment Process
11. Progress Reports and Transcripts Campus Online
12. Teams

Afternoon Session:

Time: 13:00 - 15:00

1. MS Office (Word)

Day 3: 28 February

Morning Session: Vocational

Time: 9:00 - 12:00

1. Welcome
2. Attendance Register
3. Ice Breaker
4. Introduction to E-PoE's
 - a. Learner Details
 - b. Facilitator Assessor
 - c. Certified ID
 - d. Student CV
 - e. Certified Matric Certificate
 - f. Copywrite
 - g. Declaration of Authenticity
 - h. SAQA Presentation
 - i. Rules and Regulations
 - j. FET Assessment Policy
 - k. Assessment Procedure
 - l. Examination Policy Appeals Policy
 - m. Acknowledgment of Appeals Process
 - n. Verification Policy
 - o. Student Support
 - p. Blended Teaching and Learning
 - q. Assessment Plan
 - r. Compliance Model Agreement
 - s. Declaration of Qualification
 - t. POPI Consent

Afternoon Session:

Time: 13:00 - 15:00

1. MS Office (PowerPoint)

Morning Session: Higher Education

Time: 9:00 - 12:00

1. Welcome
2. Attendance Register
3. Ice Breaker
4. HE Compliance
 - a. Certified ID
 - b. Certified Matric certificate
 - c. Copywrite
 - d. Declaration of Authenticity
 - e. SAQA Presentation
 - f. Rules and Regulations
 - g. HE Assessment Policy
 - h. Assessment Procedure
 - i. Examination Policy
 - j. Acknowledgment of Appeals Process
 - k. Verification Policy
 - l. Student Support
 - m. Blended Teaching and Learning
 - n. Declaration of Qualification
 - o. POPI Consent
 - p. Teaching and Learning Systems
5. HE assessment
 - a. Formative Assessments
 - b. Summative Assessments
 - c. Supplementary Assessments
 - d. Pass Marks
 - e. Pre-requisites vs Co-requisites

Afternoon Session:

Time: 13:00 - 15:00

1. MS Office (PowerPoint)



STUDENT ORIENTATION

Week Agenda



Day 4: 29 February

Day 5: 1 March

Morning Session:

Time: 9:00 - 11:00

System Support

1. Attendance Register
2. Ice Breaker
3. 365-Account Set-up
4. O'Reilly's Account Set-up
5. Campus Online Continue
6. SRC/SSC/My CTU Friend – FUN and Activities

Afternoon Session:

Time: 13:00 - 16:00

1. MS Office (Excel)

Morning Session:

Time: 9:00 - 11:00

System Support

1. Attendance Register
2. Ice Breaker
3. 365-Account Set-up
4. O'Reilly's Account Set-up
5. Campus Online Continue
6. SRC/SSC/My CTU Friend – FUN and Activities



Creative &
Technology
Universitas